



**Bienvenidos.**

ยินดีต้อนรับ

欢迎

خوش آمدید.

Bine ai venit

**WELCOME!!!**

आपका स्वागत है

歡迎

Добро пожаловать

Hoan nghênh

## **New Student Orientation**

2017

- Who are we?
- What are the LINC rules?
- What are your rights?
- NSMS Services

**MOSAIC English Language Centre**  
**Office Staff**

**Manager:**



Anita Schuller

**Instructional Developers (ID):**



Geoff Taylor



Pat Marilley-Bodner

**Ask us if you need any help!**

**Front Desk**

**Program Support Workers:**

- Angela Wong
- Aida Chehrazi
- Tina Yang
- Maryam Fatolla Pour
- Monica Mao



• Angela



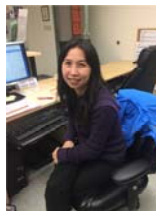
• Tina



• Maryam



• Aida



• Monica

**We serve CLB 4-7 in English**  
**Ask us if you need any help!**

# LINC Rules



- Speak English in class



- Listen when others are speaking

- Be on time for class



- Turn Off Cell Phones

- Please ask before taking a picture.



- Please don't wear perfume

- Don't record the teacher or students.



- Children and Family can NOT come to class  
Even when we are having a party!!

- Breath and Odours



- Gum

Put gum into the garbage can. Yuck!!

## Custodian

Gerry De Torres

Help Gerry to  
keep our school  
clean.



Do NOT leave Garbage in the  
Classroom

Garbage Cans are in the hall



## ATTENDANCE

**Allowed 2 absences per month.  
More absences can lead to exit from the program.**

1. Call the school when you are sick or if you have a sick child.

604- 998-1065



2. Give your name, your teacher's name, your class level and the reason you are not coming.



3. If you are sick for more than 3 days, you must bring a doctor's note.

A prescription receipt is ok.



If you miss 3 days of school, we will give you a warning. If you continue to miss more than 2 days, you may need to stop school.

4. Vacation- Do not go on vacation before your class ends.

- Vacation breaks:

December, March and August

Summer Break July 31 - September 6, 2017

Winter Break December 18 - January 3



## If I can't come to school:



- Speak to the Admin. at the Front Desk
- Fill in an **Exit** form
- Exit at the end of the month. Tell the Front Desk by the 15th of the month
- You will need to pick up your **Client Referral Form** before your last day of study. This is very important as you need this form to take any LINC class in the province.
- When you are ready to come back to class, come to the Language Centre **with your PR card**. They will put you in a class, or on the wait list if it is full.
- You must go to the Assessment Centre if you stop school for more than 1 year.

## **Participation Policy**

### **1) Being respectful**

You are expected to work respectfully with all other students in class.

You are also expected to treat staff respectfully.

If you are not respectful to others you can be asked to stop school.

### **2) First Language Use**

If you keep using first language in the classroom, you may be asked to stop school.

### **3) Portfolio**

You are expected to bring your portfolio to class.

Please keep it organized.

## **Progression Policy**

### **Non - Progression**

If you do not progress in any skill after a term of study, you will have a meeting with your teacher.

If you still do not progress after a 2nd term of study, you will receive a warning letter.

If you still have no progress after 3 terms, you can be exited from the program.

## You can be refused service for Inappropriate Behaviour

Some examples:

- a) verbal abuse
- b) yelling or other aggressive behaviour
- c) sexual harassment
- d) intoxication or drunkenness
- e) stealing
- f) bullying or cyber-bullying



This school needs to be a safe place to study.

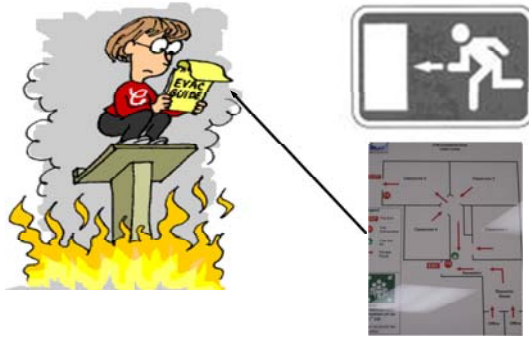
If you do any of these behaviours you may be asked to leave the school.

### You have Student Rights

At this school you can expect:

- Safe Learning Environment
- Privacy
- Respect

## What to do in an Emergency?



Read the Emergency Instructions



### Emergency Drill Practices

- Walk outside with your class
- Go to the parking lot
- Stay with your class
- Listen to your teacher

## Security (Night Students)

Please do not use a newspaper to hold the door open at break time.

Other people can get in, and this is not safe.





# Privacy



Your Name  
Your Address  
How old are you?  
Are you married?  
What class are you in?

We keep it private.

- We keep your information safe.
- We don't share your information.
- Only authorized people can see the information.

## Forms you need to sign and return to your teacher

1. Welcome to the MOSAIC/NSMS English Language Centre (translated)
2. Scope and Limitations of CLIENT CONFIDENTIALITY AGREEMENT (translated)
3. Participant Information Form (translated)

# RESPECT

tôn trọng

menghormati

احترام

尊重

គោរព

heshima

경의

le respect

уважение

احترام

poštovanje

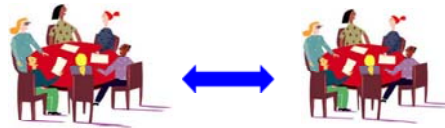
saygı

paggalang

மரியாதை

respecto

Respect goes two ways



### What if you are upset or unhappy with class?

What should you do?



- Talk to your teacher after class
- If you have a very serious issue talk to the **Admin (at the front desk)** or with the IDs.

### Parking

**It is hard to park near the Language Centre.**

- There are parking restrictions.
- Check with the Front Desk to see where you can park and how long.

### Break time

- **15 minutes**  
Bring your own water, coffee.....



## **NSMS Programs**

You will have an Information Session with a Settlement worker.

They will explain how they can help you to settle in Canada.

- Settlement Programs
- Employment Programs
- Family Services
- Volunteer Programs
- SWIS (Support Workers in Schools)