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| PROGRAM: | Community Connections |
| POSITION TITLE: | Volunteer: English Conversation Facilitator |

Summary:

The Volunteer Conversation Facilitator will lead small groups of clients in conversation through icebreaker activities, questions or other methods; in a smooth and organized safe environment; promoting and encouraging group participation between clients and volunteers.

Responsibilities:

- Plans and organizes group conversation process under the Community Connections and Volunteer Coordinator’s guidance
- Guides and controls group conversation process to ensure there is effective participation
- Conducts evaluation at the end of the session
- Ensures that necessary facilities, equipment and material are available for the group conversations
- Ensures outcomes, actions and questions are properly recorded and reports to the Community Connections and Volunteer Coordinator

Skills and Qualifications:

- Strong command of the English language and knowledge of Canadian culture
- Respect for and awareness of intercultural diversity
- North Shore resident for at least 5 years with knowledge of the North Shore’s community resources
- Excellent interpersonal and intercultural communication skills
- + 19 years older

Personal Suitability:

- Friendly, patient, respectful, empathetic, dynamic and enthusiastic

Orientation and Supervision:

- A group orientation session will be provided
- This position reports to the Community Connections and Volunteer Coordinator

Volunteer Commitment:

- Must be available at the same time (every other week for 1.5 hrs session)
- Reliable and able to commit to a minimum of 6 months

Application Procedure:

- Contact NSMS’ Volunteer Coordinator, Sochell Roman, at 604-973-0453 or sochellr@nsms.ca