



North Shore Multicultural Society Volunteer Job Description

POSITION TITLE: Classroom Assistant
PROGRAM: Language Instruction for Newcomers to Canada (LINC)

Summary:

North Shore Multicultural Society, in partnership with MOSAIC, offers no-cost government-sponsored Language Instruction for Newcomers to Canada (LINC) for adult newcomers. We offer part time classes that take place in the morning, afternoon and evening ranging in level from Literacy (beginner) to Level 7.

Responsibilities:

The teaching assistant will attend classes and assist the teacher by:

- Helping to assist students with listening, speaking, reading, and writing activities in both small and large groups
- Providing one-on-one support to students and giving corrections as needed
- Assisting with administrative tasks such as photocopying and distributing handouts

Skills and Qualifications:

- Respect for cultural diversity
- Able to assist students with listening, speaking, writing and reading English activities
- Excellent command of the English language
- Able to follow instructions
- Teaching background is beneficial but not required

Personal Suitability:

- Friendly, patient, respectful, empathetic, comfortable working in a busy and changing environment, an interest/experience in supporting educational programs

Volunteer Commitment:

- **Dates:** Mondays, Wednesdays & Thursdays (**once a week**) from January 14 – March 15, 2019
- **Time:** 12:45 – 3:45 pm

Benefits of Volunteering:

- Meet new people and inspire others
- Learn about the experiences of new immigrants and the community you live in
- Personal and professional development

Application Procedure:

Submit your application online <http://nsms.ca/volunteer-application-form/> and contact NSMS' Volunteer Coordinator, Sohell Roman, at 604-973-0453 or sohellr@nsms.ca